

BYLAWS

GREAT LAKES DECORATIVE ARTISTS

A CHAPTER OF THE NATIONAL SOCIETY OF TOLE AND DECORATIVE PAINTERS

ARTICLE I: NAME:

The name of this organization shall be GREAT LAKES DECORATIVE ARTISTS. It is a branch of the NATIONAL SOCIETY OF TOLE AND DECORATIVE PAINTERS, INC.

ARTICLE II: ARTICLES OF ORGANIZATION:

The chapter exists as a charter chapter of its members. Its "Articles of Organization" comprise these bylaws, as from time to time amended, and its articles of chapter, if any. In absence of separate articles of this chapter, the bylaws shall be deemed to be the articles of the chapter. In the event of any conflict between these bylaws and the articles of the chapter, these bylaws shall govern.

ARTICLE III: PURPOSE;

The purpose of this organization, in common with the objects of the NATIONAL SOCIETY OF TOLE AND DECORATIVE PAINTERS, INC., are:

SECTION 1: To raise and maintain a national level of high quality in the teaching of tole and decorative painting.

SECTION 2: To stimulate interest in and appreciation for the art of tole and decorative painting.

ARTICLE IV: BASIC POLICIES:

SECTION 1: The name of the chapter or the names of any member in their official capacities shall not be used in any connection with a commercial concern or with any partisan interest or for any purpose not appropriately related to promotion of the objects of the organization.

SECTION 2: The chapter shall be a non-profit organization.

ARTICLE V: MEMBERSHIP:

Membership in GREAT LAKES DECORATIVE ARTISTS requires that all chapter members be a member in good standing in the NATIONAL SOCIETY OF TOLE AND DECORATIVE PAINTERS, INC., under any of the classifications of membership. Non-resident members of the NATIONAL SOCIETY OF TOLE AND DECORATIVE PAINTERS, INC. may visit this chapter. Non-member guests are welcome to visit not more than one meeting annually.

ARTICLE VI: MEETINGS:

SECTION 1: Regular meetings of this chapter shall be held as stated in the Standing Rules.

SECTION 2: The Executive Committee shall have authority to change dates of meetings and set places and times for meetings provided sufficient notice is given to members.

SECTION 3: A quorum shall consist of not less than 1/5 of the active members.

SECTION 4: The privilege of holding office, making motions, debating and voting shall be limited to members in good standing.

ARTICLE VII: OFFICERS AND THEIR ELECTIONS:

SECTION 1: The officers of GREAT LAKES DECORATIVE ARTISTS shall be a president, executive vice-president, vice-president, secretary, treasurer, membership chairman, education chairman, and newsletter editor. The officers shall be elected annually at the September meeting. The officers shall assume their new duties January 1 of each year and complete required reporting at the end of the year. The officers shall serve for a term of one year. No person shall serve more than two consecutive terms in one office.

SECTION 2: The nominating committee shall be drafted at the May meeting. The nomination committee shall report at the July meeting, the name of at least candidate for each office to be filled.

SECTION 3: The nomination committee shall obtain the consent of each candidate for office before the name of that person is placed in nomination. Nominations may be made from the floor but only with prior consent of the nominee.

SECTION 4: A member of the nominations committee may become a candidate for office without resigning from the committee.

SECTION 5: Voting must be by ballot if there is more than one candidate for the office, with a majority vote electing. If there are three or more candidates for an office, plurality vote will elect.

SECTION 6: A vacancy in the office of the president shall be filled by the vice-president for the unexpired term. A vacancy in office, except that of president, shall be filled by appointment by the board of directors for the unexpired term.

ARTICLE VIII: DUTIES OF OFFICERS:

SECTION 1: The president shall preside at all meetings. In the absence of the treasurer, the president shall sign all checks on the treasury. The president shall be a member ex-officio of all committees. The president shall appoint the treasury auditing committee at least two weeks before the January meeting.

SECTION 2: The executive vice-president shall serve as an aide to the president and perform duties of the president in the absence of the president. Secure a meeting place and will be responsible for preparation and clean-up of the site, volunteer hostesses and all kitchen supplies needed for the meeting. The executive vice-president will be in attendance for all meeting. The executive vice president is in charge of the nominating committee and will serve on the committee. The executive vice-president may serve as the chairman or appoint a chairperson to head the committee and execute the election. The executive vice-president will provide a meeting page for the newsletter.

SECTION 3: The vice-president shall plan all meeting programs inviting teachers for classes or demonstrations to be presented to the members at the bi-monthly meetings. The Board of Directors will assist in sharing of ideas for such programs. The vice-president will be responsible for all related painting materials for set-up of painting related programs.

The vice-president shall coordinate volunteers to sell raffle tickets for all raffles at each meeting and provide the tickets and drawing related materials. The vice-president shall be responsible for securing all donations or purchase with a budget or funds made available by the Board of Directors, for prizes that will be raffled.

SECTION 4: The secretary shall keep an accurate record of all meetings of the chapter and board of directors. The secretary shall be in charge of correspondence for the chapter.

SECTION 5: The treasurer shall receive all monies of the chapter. The treasurer shall expend money only on the vote of the board of directors, with the signature of the president on all orders. Vouchers must be received. The treasurer shall keep an accurate record of receipts and expenditures. The treasurer shall keep and present a statement of account at every meeting of the chapter and board of directors. She shall make a complete report at the January meeting with the auditing committee. The auditing committee shall issue a statement of condition at the end of the report. The auditing committee shall be appointed by the president at least two weeks before the January meeting.

SECTION 6: The membership chairman shall be responsible for all memberships. The membership chairman shall publish a list of current members in the January newsletter and shall keep that list current. The membership chairman shall keep records of member's dues and is responsible to see that dues are paid. The membership chairman shall make certain that an attendance sheet is passed at each meeting.

SECTION 7: The education chairman shall be responsible for arranging all seminars to completion. The education chairman shall have the only authority to invite or cancel teachers for all seminars with the approval of the board. The education chairman shall be responsible for location and publication of all seminars. The education chairman shall also be responsible for all seminar teacher's rooms, reservations, and transportation.

SECTION 8: The newsletter editor is responsible for publication of news and information for GREAT LAKES DECORATIVE ARTISTS, and distribution of this publication.

ARTICLE IX: BOARD OF DIRECTORS:

SECTION 1: The board of directors shall consist of the elected officers, the past president, all elected board members and mini-convention chairman in mini-convention years.

SECTION 2: The duties of the board of directors shall be:

- (a.) To transact necessary business in the intervals between chapter meetings and such other business as may be referred to by the chapter.
- (b.) To approve the plans of work of the standing committees.
- (c.) To approve routing bills within the limits of the budget.
- (d.) To prepare and submit to the chapter for approval a budget for the fiscal year.

SECTION 3: The board of directors meetings shall be held prior to each meeting of the chapter. Special meeting of the board of directors may be called by the president or by a majority of the members of the board. Majority shall constitute a quorum.

ARTICLE X: STANDING COMMITTEES:

SECTION 1: Standing committees may be created by the board of directors and may be required to promote the objects and interests of the chapter. Each chairperson shall serve for a term of one year, not to exceed two consecutive terms. Since Meadowbrook is a special commitment, the chairmen will alternate every two years.

SECTION 2: The chairman of all committees shall present plans of work to the board of directors. No committee work shall be undertaken without the approval of the board of directors.

ARTICLE XI: SPECIAL COMMITTEES:

A special committee is created and appointed for a specific purpose. When its work is done and its final report is accepted or adopted, it is automatically out of existence; except for the nomination committee which exists until the officers are installed.

ARTICLE XII: PARLIAMENTARY AUTHORITY:

Robert's Rules of Order shall govern the chapter in all cases in which they are applicable, and in which they are not in conflict with these bylaws and those of the NATIONAL SOCIETY OF TOLE AND DECORATIVE PAINTERS.

ARTICLE XIII: AMENDMENTS:

SECTION 1: These bylaws may be altered or changed by a 2/3 vote of the members present at a meeting at which a quorum is present, provided that the proposed changes have been presented to the members at least two weeks prior to the meeting at which voting takes place.

SECTION 2: If, at two successive meetings, a quorum has not been present, these bylaws can be changed upon written ballot of the members, provided that a majority of the members return the written ballot.

SECTION 3: All proposed amendments to the bylaws must be submitted to the office of the Executive Director of the National Society for approval, prior to voting upon them.

ARTICLE XIV: DISSOULTUION:

In the event of dissolution of the chapter, all liabilities and obligations of the chapter shall be paid, satisfied, and discharged, or adequate provision made therefore, Any remaining funds as are in the treasury at the time shall be given to the NATIONAL SOCIETY OF TOLE AND DECORATIVE PAINTERS, INC., or to another non-profit group, as determined by a majority of the remaining members. Any remaining assets shall also be given to the National Society, or to a non-profit group, as determined by the majority of the membership remaining.

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